

Instructions for Submitting an Application

This is a competitive process. Fill out the application completely and follow instructions carefully.

1. Applications will only be accepted during the annual application period, August 1 through October 1. Applications postmarked after the deadline (October 1) will not be accepted.
2. The current fiscal year application form must be used for submission. The form title includes current grant cycle fiscal year (i.e. "Good For Use in 2005/06 Grant Period Only.")
3. Both the applicant and practice site must meet all the eligibility requirements listed on the [Fact Sheet](#) at time of application. Some highlights include:
 - a. Applicant must be employed by an eligible practice site.
 - b. Applicant must complete contractual service time or pay severe default penalties (new).
 - c. Practice site must have an approved site application on file.
 - d. Practice site must agree to match the loan repayment award on a dollar-for-dollar basis.
4. The completed application package must include:
 - a. A cover letter from the practice site;
 - b. The completed application form with any required explanations attached; and
 - c. A current lender balance statement for each loan to be included in the loan repayment.
5. Mail application package to:
Karen Munsterman
State Loan Repayment Program
1600 9th Street, Room 440
Sacramento, CA 95814

Applications received during open application period will be ranked according to predetermined [evaluation criteria](#).

If you have questions, send email to the [Program Administrator](#). Please do not call to inquire about the status of your application. You will be notified as quickly as possible.